



### MORE INFORMATION

Additional care information and “How To” videos are available at [www.tropitone.com](http://www.tropitone.com) – click on Product Care.

Other helpful instructions include:

- ✓ Tropitone Care & Maintenance Guide
- ✓ Touch Up for Painted Aluminum Frames Instructions
- ✓ Video on Touch Up for Painted Aluminum Frames

If you have difficulty understanding any of the instructions and need assistance, please call Tropitone’s Customer Service Center at 949-951-2010.

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949 951 2010 phone  
[www.tropitone.com/warranty](http://www.tropitone.com/warranty)

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## Umbrella Base Assembly

Congratulations on the purchase of your Tropitone furniture. Read through all steps before starting assembly.

**CAUTION:** Do not try to lift or flip components with only one person. Components may be heavy and awkward to handle, and may result in injury to persons or damage to property if not lifted properly.



### Tools Required

7/32” Hex Key (Allen Wrench)

### Parts List

- |                         |                          |
|-------------------------|--------------------------|
| (1) Umbrella Base Cover | (1) Umbrella Sleeve      |
| (1) Cement Insert       | (1, 2*) Thumbscrews      |
| (3) Screws              | <OR>                     |
| (3) Split Washers       | (1, 2*) Tightening Knobs |

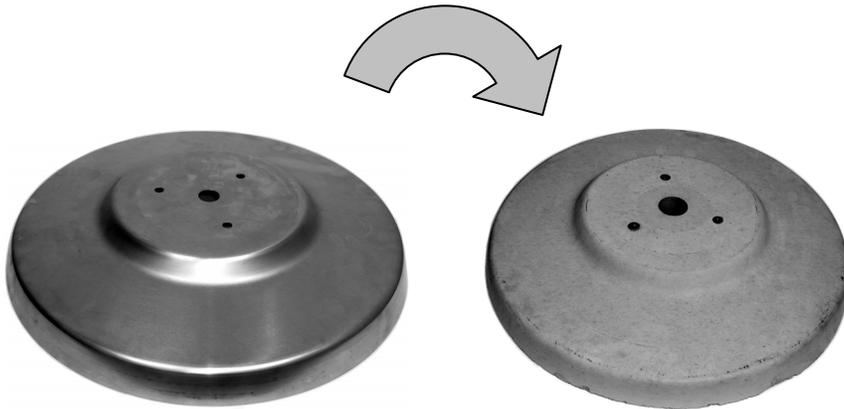
\* 2 Thumbscrews or Tightening Knobs are for freestanding bases (15” sleeves) only.

- ✓ Use the shipping carton, pool towels or a tarp to prepare a smooth, non-scratch work surface.

# CFA Umbrella Base Assembly

## Step 1

Place the Umbrella Base Cover onto the Cement Insert; align the holes in the Cover with the Cement Insert holes.

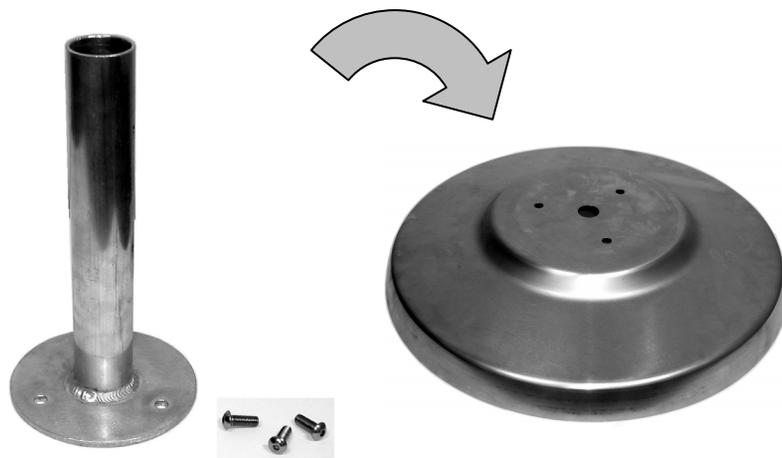


## Step 2

Place the Umbrella Sleeve onto the Cover; align the Sleeve holes with the Cover holes.

Install the three screws with split washers and hand tighten.

Fully tighten the screws with the Hex Key.

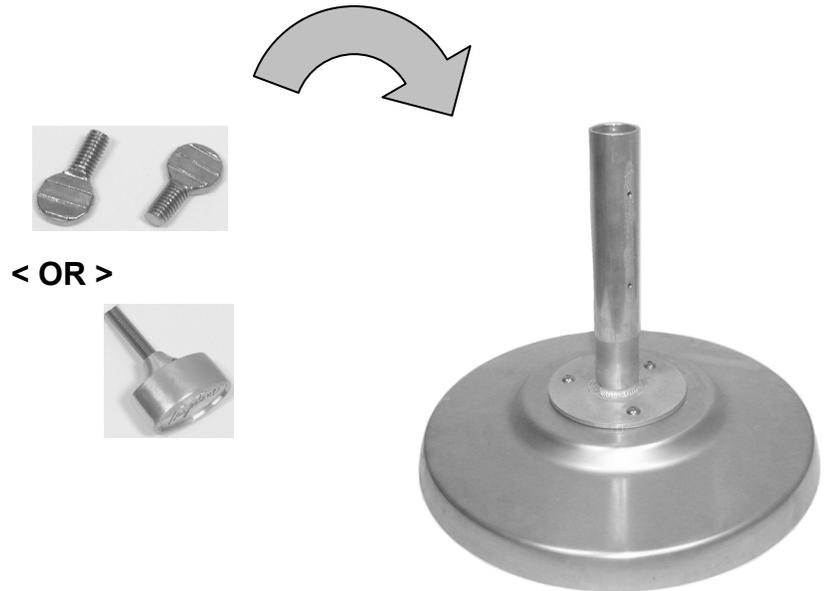


## Step 3

Put the umbrella base at the place of use and insert the umbrella pole.

Install the Thumbscrew(s) or Knob(s) into the Sleeve.

Firmly tighten the Thumbscrew(s) or Knob(s) to secure the umbrella pole.



**CAUTION: Do not use a 20" umbrella base for 2" or 2.5" umbrella poles under any circumstances!**

**CAUTION: The 9" sleeve height supports use in a table only. Free Standing umbrellas require 15" sleeve height.**